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**PRESENTATION ABSTRACT SUBMISSION**

**NEICS Winter Meeting**

**Thursday 23rd November 2023**

**Catalyst, Newcastle**

**NEICS Abstracts - Instructions for Trainee Presentations**

**Presentation Format:**

* Trainees presentation at the NEICS Winter 2023 meeting for oral presentation of clinical cases, audits, original research, surveys
* Each presentation slot is 7 minutes, followed by a 2-minute question session
* The abstracts of accepted presenters will be published in the NEICS Winter 2023 meeting booklet
* Prize competition, marking scheme is available <https://www.neics.org.uk/images/neics/Abstract%20Submission%20Guidance/NEICS%20Winter%20Trainee%20Presentations%20Marking%20scheme.pdf>

**Abstract Format:**

* Please submit your abstract using one of the forms as detailed below.
* Once you have completed the appropriate form, please select *“Save As”* and use the primary author’s name as the file name.
* Once you have completed this process, please email your completed abstract to info.neics@nhs.net using “**NEICS Winter 2023 Meeting Abstract Submission**” as the email title.

**Word Count:**

* Total word count must not exceed 500 words or 400 words if a table or figure is included.
* Only one table or figure is permitted.

**References:**

The University of Leicester has a good guide to number referencing: (<https://www2.le.ac.uk/library/help/referencing/vancouver-numbered-system>).

*Example reference*:

1. Name A, Name B. Title here. *Journal name in full please* 2003; **22:** 123-4.

***Please read through your abstract carefully before submitting, as it cannot be edited after the submission deadline. If you have any queries, please email the NEICS committee at*** ***info.neics@nhs.net***

**Deadline: 23:59 on Sunday 5th November 2023**

Authors will be notified by **Thursday, 09th November 2023** if their abstract has been accepted for presentation and will receive further instructions at this point.

**The author undertaking the presentation must be registered to attend the meeting.**

**AUDIT, ORIGINAL RESEARCH & SURVEYS**

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**CASE REPORTS**

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**THANK YOU FOR COMPLETING YOUR ABSTRACT SUBMISSION**

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